



**DEPARTMENT OF THE AIR FORCE  
8TH FIGHTER WING (PACAF)  
KUNSAN AIR BASE, REPUBLIC OF KOREA**

03 September 2021

MEMORANDUM FOR ALL 8 FW PERSONNEL

FROM: 8 FW/CC

SUBJECT: 8 FW Korea Readiness Orientation (KRO) Policy Letter

1. **Background.** In order to fulfill the Wolf Pack's mission of "Defend the Base, Accept Follow-on Forces and Take the Fight North", all new arrivals must complete in-processing and initial training requirements in order to be mission ready. The 8 FW Korea Readiness Orientation (KRO) fulfills all common requirements for Airmen to join the Wolf Pack.

2. **Purpose.** This policy requires all 8 FW personnel to attend KRO in order to bolster operational and mission readiness in this armistice operating environment, to safeguard the vital relationship the United States enjoys with the Republic of Korea, and to more efficiently meet our obligations under the Mutual Defense Treaty. The purpose of this mandatory 5-Day orientation consolidates activities into a singular event and provides a venue to complete all necessary PCS-related actions while minimizing time away from the new unit of assignment and simultaneously enabling newly assigned members to integrate more quickly.

3. **Applicability.** This policy applies to all 8 FW military personnel and assigned/authorized civilian personnel as a result of a permanent change of station orders and/or temporary duty/temporary additional duty status.

4. **KRO Order.** Units are responsible for ensuring new arrivals are scheduled for and attend KRO within the 14 day window. KRO activities are not intended to replace unit in-processing requirements. After all other KRO requirements are complete, supervisors will meet with their Airmen individually to review key points of the KRO and the readiness demands of duty in Korea. The following KRO activities must be completed by all Airmen within 14 days of arrival (or within 14 days of release from COVID-related quarantine or isolation).

a. Mission Brief & Intelligence Update: All new members of the Wolf Pack will receive the 8 FW mission brief as well as a current intelligence update.

b. In-Processing: KRO includes mandatory in-processing for medical/TRICARE and finance. All new arrivals should be prepared to complete their travel voucher as part of finance in-processing. Members will be scheduled for their finance in-processing appointment on either day 1 or day 5. Individual personnel in-processing will be accomplished at the unit level.

c. Newcomers Orientation: This includes an overview of Kunsan specific activities and services, as well as AFI-driven requirements.

d. Mission Readiness Training:

1) All new arrivals will complete Kunsan's Ability to Survive and Operate (ATSO) training in order to be prepared to operate in a contested environment on the Korean Peninsula.

2) Furthermore, in order to enhance the Wolf Pack's ability to Defend the Base, all E-5s and below will accomplish Kunsan Base Defense Training on days 3 and 4 of KRO. This training is the baseline requirement for successfully executing the Wolf Pack mission and is a building block for further security training and activities across the installation.

5. Commanders and supervisors are charged with ensuring all military personnel and assigned/authorized civilian personnel are briefed on the contents of this letter. Immediate supervisors, individual sponsors and/or commander's support staff will coordinate attendance of the program prior to newcomer's arrival. Their leadership support is crucial to the success of the program.

6. The Wolf Pack's ability to accomplish its mission is predicated on a highly trained and motivated force. KRO provides the means of completing baseline in-processing and training in an efficient manner in order to ensure we are always ready to "Defend the Base, Accept Follow-on Forces and Take the Fight North".

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Commander